



# PERSONAL PROPERTY INVENTORY

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It's amazing how much stuff builds up over time!



# Do you know how much your possessions are worth?

To avoid problems later, take the time to fill out this pamphlet carefully. Keep bills, receipts, warranties and instruction manuals for your more valuable possessions. They can serve as proof of ownership. Store this pamphlet and your receipts in a safe place (like a safety deposit box or online) and review it every year, since the value of your possessions can change. This pamphlet is a checklist. If you need more space to jot things down, feel free to attach additional documents.

**TIP: Take pictures or video footage of all of your valuable possessions.**

## Home Insurance Checklist

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Policy Number

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Coverage        \$

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Deductible     \$

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Expiry Date

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## Contacts

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Insurer

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Broker/Agent

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# Living Room

Number of Items	Description	Cost to Replace	Serial Model No.
	Antenna or Dish		
	Blu-ray Player, DVD Player		
	Books		
	Bookshelves		
	Cabinets		
	Camcorder		
	Camera		
	CDs, MP3 Players, iPods, Etc.		
	DVDs, Blu-rays		
	Home Theatre System		
	Lamps		
	Mirrors		
	Musical Instruments		
	Paintings and Prints		
	Shelves		
	Sofas		
	Sound System		
	Tables		
	Telephone		
	Television		
	DVD Player		
	Video Games		
	Video Game Console		
	<b>Other</b>		
<b>TOTAL</b>			

# Dining Room

Number of Items	Description	Cost to Replace	Serial Model No.
	Accessories		
	Cabinets		
	Carpet and Rugs		
	Chairs		
	China		
	Cabinet		
	Chinaware		
	Crystal		
	Lighting Fixtures		
	Mirrors		
	Paintings and Prints		
	Shelves		
	Tables		
	<b>Other</b>		
<b>TOTAL</b>			

# Kitchen

Number of Items	Description	Cost to Replace	Serial Model No.
	Accessories		
	Cabinets		
	Chairs		
	Clock		
	Coffeemaker		
	Cookware		
	Cupboard Contents		
	Curtains, Draperies and Blinds		
	Dishes		
	Dishwasher		
	Food Processor, Fryer		
	Freezer		
	Kitchen Linens		
	Lamps		
	Microwave Oven		
	Refrigerator		
	Stove		
	Table		
	Television		
	Toaster		
	Utensils		
	Range Hood		
	Water Dispenser		
	<b>Other</b>		
<b>TOTAL</b>			

## Family Room or Rec Room

Number of Items	Description	Cost to Replace	Serial Model No.
	Armchairs		
	CDs		
	Books		
	Bookshelves		
	Cabinets, Carpets and Rugs		
	Chairs		
	Closet Contents		
	Curtains, Draperies and Blinds		
	DVD Player, Blu-ray Player		
	DVDs, Blu-rays		
	Fireplace Accessories		
	Framed Pictures		
	Lamps		
	Mirrors		
	Musical Instruments		
	Paintings and Prints		
	Shelves		
	Sofas		
	Sound system		
	Television		
	Toys		
	Video Games		
	Video Game Console		
	<b>Other</b>		
<b>TOTAL</b>			

# Entryway and Hallway

Number of Items	Description	Cost to Replace	Serial Model No.
	Accessories		
	Alarm System		
	Footwear		
	Cabinets		
	Chairs		
	Coats		
	Home Control System		
	Knick-Knacks		
	Vacuum Cleaner		
	<b>Other</b>		
<b>TOTAL</b>			



# Master Bedroom

Number of Items	Description	Cost to Replace	Serial Model No.
	Bedding and Pillows		
	Bedroom Suite		
	Books		
	Clothing:		
	Business Suits/Suits		
	Jackets		
	Coats		
	Dresses		
	Hats		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies and Blinds		
	Duvet and Comforter		
	DVD Player, Blu-ray Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Sound System/ Clock Radio		
	Television		
	Vanity		
	<b>Other</b>		
<b>TOTAL</b>			

## Other Bedroom A

Number of Items	Description	Cost to Replace	Serial Model No.
	Bedding and Pillows		
	Bedroom Suite		
	Books		
	Clothing:		
	Business Suits/Suits		
	Jackets		
	Coats		
	Dresses		
	Hats		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies and Blinds		
	Duvet and Comforter		
	DVD Player, Blu-ray Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Sound System/ Clock Radio		
	Television		
	Vanity		
	<b>Other</b>		
<b>TOTAL</b>			

## Other Bedroom B

Number of Items	Description	Cost to Replace	Serial Model No.
	Bedding and Pillows		
	Bedroom Suite		
	Books		
	Clothing:		
	Business Suits/Suits		
	Jackets		
	Coats		
	Dresses		
	Hats		
	Pants		
	Purses and Handbags		
	Scarves		
	Shirts and Blouses		
	Shoes and Boots		
	Skirts		
	Ties		
	Various Accessories		
	Curtains, Draperies and Blinds		
	Duvet and Comforter		
	DVD Player, Blu-ray Player		
	Fan		
	Humidifier		
	Knick-Knacks		
	Lamps		
	Paintings and Prints		
	Sound System/ Clock Radio		
	Television		
	Vanity		
	<b>Other</b>		
<b>TOTAL</b>			

## Basement, Storage and Garage

Number of Items	Description	Cost to Replace	Serial Model No.
	Air Conditioner		
	Air Purifier		
	Automobile		
	Accessories		
	Barbecue		
	Bicycles		
	Camping Equipment		
	Dehumidifier		
	Electric Tools		
	Gardening Tools		
	Heaters		
	Hand Tools		
	Lawnmower		
	Luggage		
	Sports Equipment		
	Sewing Machine		
	Snow Blower		
	Seasonal Clothing		
	Washing Equipment		
	Washing Machine/ Dryer		
	Workbench		
	<b>Other</b>		
<b>TOTAL</b>			

# Office

Number of Items	Description	Cost to Replace	Serial Model No.
	Books		
	Bookshelves		
	Briefcase		
	Calculator		
	Cellphone, Smartphone		
	Clock		
	Desktop Computer		
	Fax Machine		
	Filing Cabinets		
	Furniture		
	Laptop Computer, Tablet		
	Office Supplies		
	Paintings and Prints		
	Peripherals		
	Printer, Scanner, Etc.		
	Photocopier		
	Software		
	Sound system		
	Telephone		
	DVD Player, Blu-ray Player		
	<b>Other</b>		
<b>TOTAL</b>			

# Bathroom

Number of Items	Description	Cost to Replace	Serial Model No.
	Cabinets and Contents		
	Cosmetics		
	Cupboard Contents		
	Curtains Draperies & Blinds		
	Electric Appliance (hair dryer, shaver, etc.)		
	Fragrances		
	Medicine Chest		
	Contents		
	Mirrors		
	Rugs and Carpets		
	Scale		
	Shelves		
	Toiletries		
	Towels and Linens		
	<b>Other</b>		
<b>TOTAL</b>			

# Valuables

Use this space to record the items you did not include in the room-by-room inventory e.g. jewellery, furs, artwork, collectibles and so forth.

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**TOTAL**

Check the "Limitations" section of your insurance policy.

## Overview

Total Cost of Possessions by Room	Description
Living Room	\$
Dining Room	\$
Kitchen	\$
Family Room or Rec Room	\$
Entryway and Hallway	\$
Bathroom	\$
Master Bedroom	\$
Basement, Storage and Garage	\$
Other Bedroom A	\$
Other Bedroom B	\$
Office	\$
Valuables	\$
<b>INVENTORY GRAND TOTAL</b>	<b>\$</b> <b>(coverage needed)</b>

### Do you have enough coverage for your possessions?

To avoid nasty surprises in the event that you need to make a claim, be sure to secure coverage for the full value of your possessions.

#### Credit Cards

MasterCard	Exp:	Tel:
Visa	Exp:	Tel:
American Express	Exp:	Tel:
Other	Exp:	Tel:

